



**PASEO MASTER HOMEOWNER'S ASSOCIATION, INC.  
BOARD OF DIRECTOR'S MEETING MINUTES  
September 20<sup>th</sup>, 2023**

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**Meeting called to order by Travis Otto at 5:30 pm**

**Proof of notice:**

Rosa Nieves verified proof of notice.

**Determination of quorum:**

Travis Otto verified a quorum of 5/5 in attendance.

**Board Members in Attendance:**

Travis Otto – President  
Ron Bendell – Vice President  
John Lines – Treasurer  
Mike Pawielski – Secretary  
Cora Revis – Director

**Management in Attendance:**

Rosa Nieves – General Manager  
Brandon Watchowski – Administrative Assistant

**Approval of meeting minutes from August 16<sup>th</sup> 2023:**

John Lines motioned to dispense reading the draft minutes and approve as written. Mike Pawielski seconded. All in favor – the motion passed unanimously.

**Member comments related to Agenda Items:**

Ten members took this time to speak.

**Reports:**

**A. President::** No President Report

**B. Treasurer:** John Lines went over the current standing of the association. This was a quick discussion as the budget workshop held just before this meeting was quite detailed.



**C. General Manager:** Rosa Nieves gave an update on the community. Fitness elaboration on why FitForever was brought in. There will also be a newsletter from Pam every Quarter.

**D. Committees:**

DRC – Has not met.

Pickleball – Mike Pawielski stated that there is no new information to share at this time.

Landscaping – John Lines gave an update.

Maintenance – John Lines gave an update with the standing of maintenance items at Paseo. Showers are fixed in the locker rooms. New lights in the salon/spa. Ron Bendell spoke to the topic of maintenance and brought up concerns about volunteers.

**E. New business:**

a. Review and Approval of New Document Request Policy:: John Lines motioned to approve. Mike Pawielski seconded the motion. Discussion – Document needed to be cleaned up for new Chapter 720 rules. All in favor – Travis, John, Mike, Cora:: Yes. Ron:: No. The motion passed 4/1.

**Upcoming Meeting:**

October 18<sup>th</sup> at 4:00pm.

**Adjournment:**

Mike Pawielski motioned to adjourn the meeting. John Lines seconded the motion. All in favor – the motion passed unanimously.

**Minutes thoughtfully submitted**

By: Rosa Nieves, LCAM General Manager

On behalf of the Board of Directors