



PASEO MASTER ASSOCIATION, INC

September/October 2020

The Board of Directors:

Mike Pawielski
John Lines
Patty Stanton
Ron Bendell
Dave Cabell

President
Treasurer
Secretary
Vice President
Director



Presented By KW Property Management:

Adam Radler
Tracy Duhaney
Andy Kalikas
Zuly Maribona

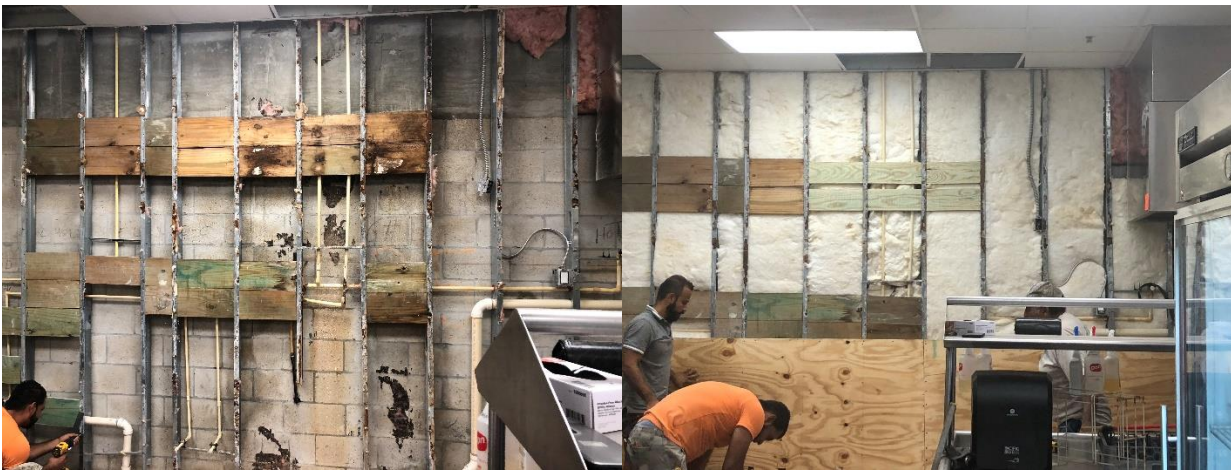
General Manager
District Manager
Vice President
Sr. Vice President

Engineering:

Naples awning has removed all the frames for the structures and taken them to their shop. Replacement fabrics are on order, but we are looking at a 6-week turnaround until install. In the meantime, we are looking to either clean or paint the areas where the frames were removed.

Gorilla Garage is finally set up as a vendor, now that their insurance issue is resolved. We are working on payment for the deposit check.

The wall repair and replacement in the kitchen is complete.



The VFD install is currently underway



One more section of pressuring washing still needs to take place. The gray pavers are complete, but due to weather and the wall repair project the path from the kitchen to the tiki bar has been delayed. This should be completed next Monday and Tuesday along with the seal.

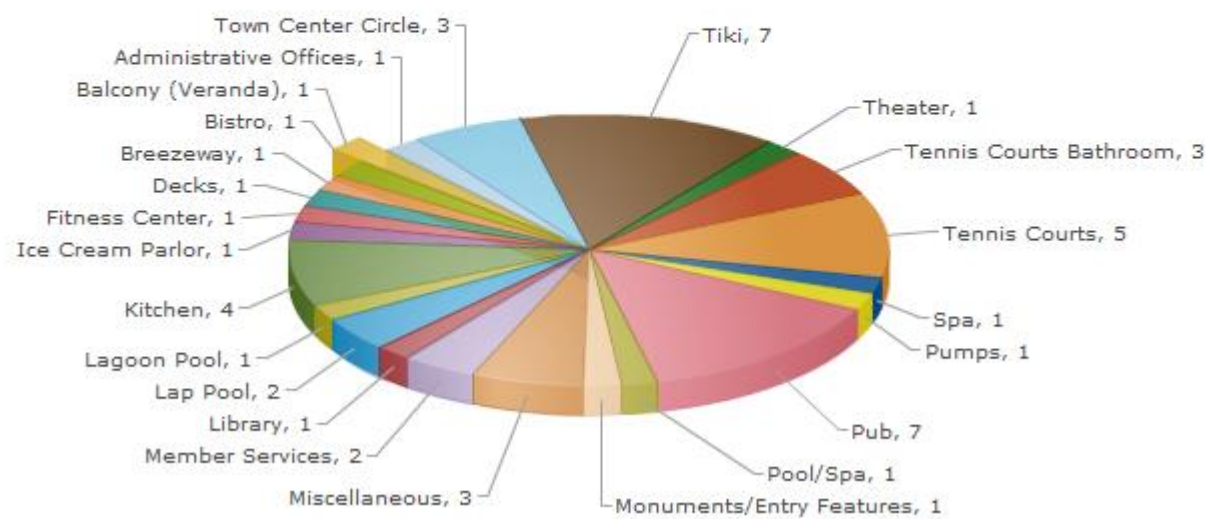
Drainage install is complete. All lines have been scoped



WORK ORDERS: 9/22 to 10/19

52 completed

Work Orders Report
From: 09/22/2020 - To: 10/19/2020



Operations/Admin:

- . New pool rules signs have been installed



New smoking sections have finally arrived and have been installed



Budget notice has been posted in the breezeway. Budget packet has been eblasted to the community. Budget packet is with our mailing vendor and they are working to have it in the mail by early next week.



All requested landscaping RFPs were delivered to the Association by the appropriate deadline. RFPs have been forwarded to Dave and John for review. More info to follow as it becomes available.

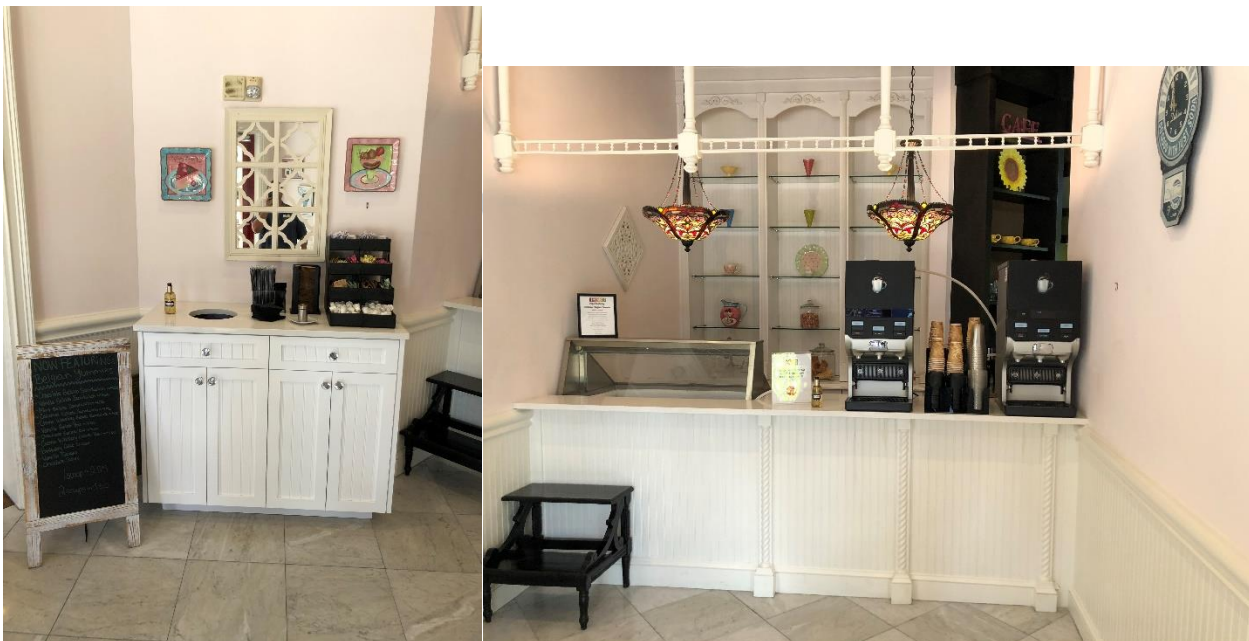
We are working to have our seasonal openings filled. I just recently joined the Ft Myers technical college culinary program job board, as well as the Florida College Jobs Consortium.

Lifestyle/Recreation/Member Services:

We are beginning to take roll out the movie theater reservations. We will be changing the marquee to the theater this weekend.

We are still awaiting an ETA on the new ice cream display freezer

Coffee station is fully up and running at its new location. I have made a request to the team to the vendor to have the water lines extended so they can be tucked away from eyesight. We have added some traditional and holiday flavored creamers to our condiment selection.



We are working on the final details for the NYE event. A final meeting is scheduled for mid-October for all sides to agree to the plan

Our first outdoor movie of the year has been scheduled. November 4th at 6pm and Guardians of the galaxy will be shown. This will take place in the parking lot.

Loree is in the process of updating the website with our new photos.

We have placed hand sanitizer stations at each water station as well have found a nice cup holder for each area.



F&B:

The new fryer has finally arrived and been installed.

New menus are included in this manager report for the board to review. Plan is to roll this out towards the end of October.

We had menu training with the front of house staff last Wednesday. We as well went over customer service training and expectations for season. Alcohol training takes place this Saturday.

Our seasonal beer will available this weekend.