



PASEO MASTER ASSOCIATION, INC

June/July 2020

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John Lines
Patty Stanton
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Director



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Engineering:

Chris, our new Chief Engineer has started and has hit the ground running. Chris has been in facilities maintenance for the past 28 years. He previously worked for Castle Group at a high rise condo in Naples. Please welcome Chris to the team.

There was a lightning strike near the tennis building about a week and a half ago. This took out a palm tree and several electrical components in the tennis building. We found out today the cameras for that area took a hit. Luckily the parts are under warranty and we should be back up and running by Tuesday of next week. ABC electric will be out to investigate some remaining lighting issues for the area.

We are expecting to have the fingerprint reader for the tiki gate installed today. I authorized Softrim to order a spare and keep it onsite, so we are not down as long when this happens again.

We had a condensation leak in the ceiling of the admin office for the mini split that services the elevator equipment room. Reynolds was out and re wrapped the pipes. Ceiling repair will be completed ASAP.

We have replaced two blown speakers located on the pool deck.

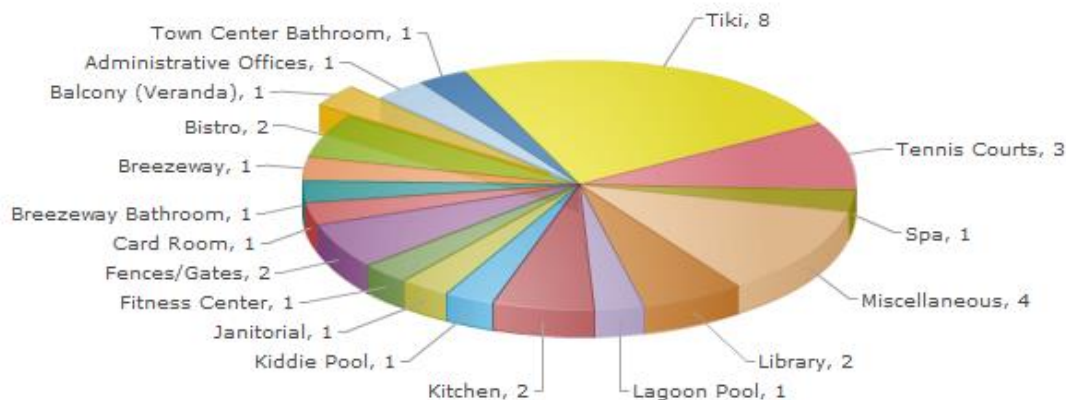
WORK ORDERS: 6-22 to 7/20

35 completed



Work Orders Report

From: 06/22/2020 - To: 07/20/2020



Operations/Admin:

We are working on some outstanding landscaping issues, but our onsite manager has been out for the past couple of weeks. Hopefully we can get some of these simple projects completed now that he is back, including the path for the new smoking section.

Chris had a couple of amenity attendant interviews lined up this week. Hopefully we find a qualified candidate and get this position filled.

Carpet samples for the theater should be arriving by next week.

Alex from sunset cabinets is supposed to be out today to take an additional look at the project so he can finalize the countertop template. Once complete I will coordinate with Patty the choice for the countertop.

Since finding refills for our public gel hand sanitizer has been rather difficult, Brandon was able to find some auto non-touch stations that will work with our liquid sanitizer. These have been installed in various locations on the property.





Lifestyle/Recreation/Member Services:

Loree has been conducting interviews for our current opening at member services. A really good candidate was interviewed over the weekend and are prepared to offer him the position. Hopefully he will be ready to start in the next week or two

Neill ordered our punching bag for the movement studio, should be arriving next week.

I was able to find a solution for the lack of cup holders on the gym strength equipment. We ordered a sample a couple of weeks ago

One of the gym TVs has gone down, a new one was purchased and will be installed ASAP.

F&B:

Chefs new Grill has arrived and been installed in the Pub kitchen.



The IO cooler out at tiki is beginning to fail. This was not replaced last year. I am working with the team on replacement quotes

The can cooler was giving us some issues last week. This was an item replaced last year. Everything was under warranty and has since been repaired.

We have offered a candidate our open food runner position. They are currently going through the background process.

Pub kitchen hood systems had their quarterly deep clean carried out this past week.

