



PASEO MASTER ASSOCIATION, INC

July/August 2020

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Dave Cabell	Director



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Adam Radler	General Manager
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Engineering:

Chris has been diligently working with ABC electric to finally get all of our water feature lighting working. We are just about complete with all the repairs and new wiring installed. Hope to have this project completed next week.

We are working on some creative solutions to hide some unsightly areas at the tiki. These simple solutions should be completed next week.

Chris has been working with various vendors on different quotes for the kitchen, bar, and card room flooring quotes. We hope to have a quote for presentation at the upcoming Board meeting

As well we have been working on quotes to have all the various canvas canopies attached to the village center replaced. Again a quote should be ready for the Board at the upcoming meeting.

Crawford was out this week to address trees that were growing into and overtaking several parking lot lights. As well Crawford flushed cut the two dead palms that were by tennis. Stump grinding took place to remove those two stumps and a stump that was left by court 5.

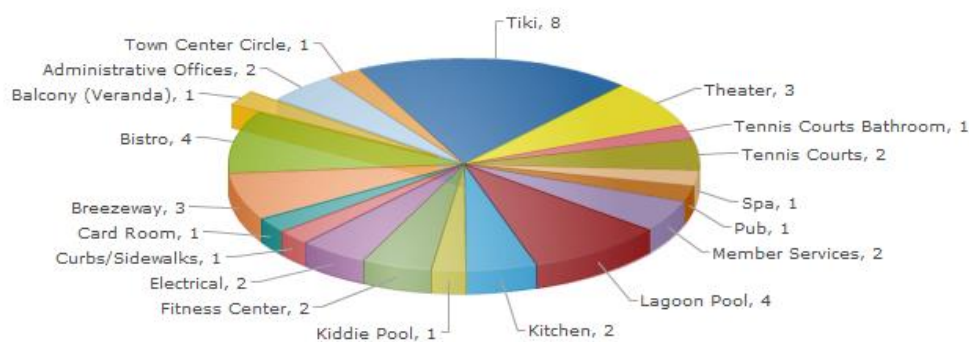
Chris has been working on replacing several broken and damaged sink faucets located throughout the property, with several in the spa

Chris worked with our pool vendor and has been able to get the ground water effects working at the kiddie splash pad. We are keeping an eye on the effects to ensure they continue to work correctly.

WORK ORDERS: 7/20 to 8/17

45 completed

Work Orders Report
From: 07/20/2020 - To: 08/17/2020





Operations/Admin:

RFP for the Master landscaping contract is complete and has begun being sent to vendors today. Vendors have till the end of September to supply their bids back to me.

Smoking section is just about complete. I do apologize for the long delay, but we do have light at the end of the tunnel. The landscaping portion is complete, and the partition is being installed. The partition is a nicer more permanent retractable device, so it required a game plan on the install. This is just about complete. We are waiting on our sign vendor; however I will roll out the move of the section next week and will adjust our current signage.





As far as data on properties that are smoke free. None of them have included employees in this policy. Staff is still permitted to smoke at designated employee smoking areas. One property has a small staff, and no one happens to smoke. As far as benefits from KW, our insurance does offer a wellness program discount to nonsmokers. So this is available to all the full time employees at Paseo.

New NVR for tennis cameras has been installed, but the equipment is having issues holding the IP address. Our vendor is working with Hotwire to have this corrected.

As well I am working with Hotwire to have some issues with the tiki TVs addressed. They haven't seen this problem in the past so it might take a little bit of time for a long-term solution.

We continue to work on providing comfortable yet effective face covering solutions for the team. Last week our clear face shield that wear like a pair of glasses or like a hat arrived and have been distributed to the team.



John and Dave installed some letter on the member services door that says "Member Services" Since it came out well we have ordered some lettering for the Executive Offices. Thank you, John and Dave.



Lifestyle/Recreation/Member Services:

You will see some new faces at Member Services. Anthony began this week. He has an extensive background in hospitality, and it shows. As well Jennifer has transferred over and is training alongside.



Our water bottle holder solution in the gym is a success. Only a couple more need to be installed.



Punching bag is finally installed in the gym.





F&B:

Some selections of melamine have been made and have begun to be used at the tiki bar. This will help lower our supply costs in the long run.

New countertops for the coffee station are scheduled to be installed today. Vendor says they are running late but still expect a Friday completion.

We are trying some new product for ice cream sales. Sheila has been working with Belgian Yummies and we will be providing some variety of ice cream bars. I had a sample yesterday and they are fantastic.

Chef is working with his vendor on the installation of his new fryer. We needed to have our fire suppression vendor inspect our current system to see if a larger bottle (fire retardant) was needed. Luckily, we do not, so we just need to add an additional nozzle.

