



PASEO MASTER ASSOCIATION, INC

April/May 2021

The Board of Directors:

Mike Pawielski
John Lines
Ron Bendell
Dave Cabell
Lynda Adler

President
Treasurer
Vice President
Secretary
Director



Presented By KW Property Management:

Adam Radler
Tracy Duhaney
Andy Kalikas
Zuly Maribona

General Manager
District Manager
Vice President
Sr. Vice President



Engineering:

We are set to have the two defective motors for the roll down shutters replaced on Monday. They will also be completing inspections of the remaining shutters.

The AC that services member services when down this week. Reynolds discovered it was a faulty transformer for the damper. Part has been replaced and AC back up and running.

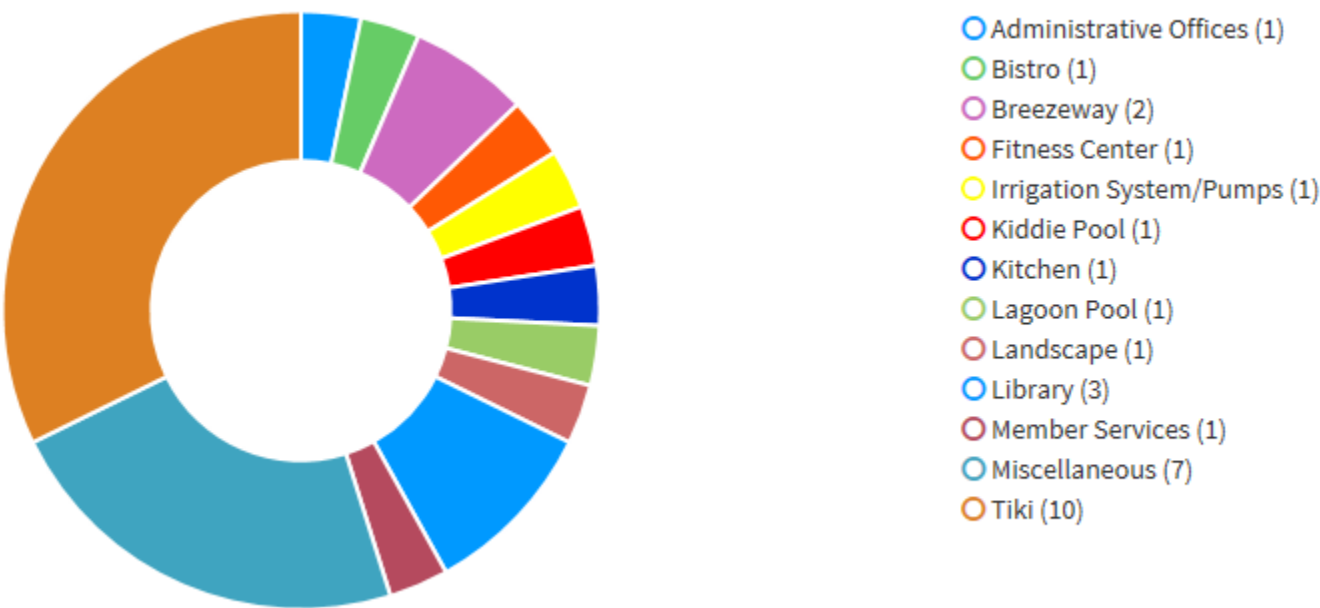
Replacement pump for the small waterfall has arrived. Install date is still to be determined.

High tree trimming took place all around the village center this week. Next time around we will make sure we begin the project on a Monday vs a Tuesday. Tennis center still needs to be completed.

Annual flower installations took place this week around the village center

WORK ORDERS: 4/19 – 5/17

31 completed





Operations/Admin:

We have had two internal meetings to discuss the layout of the tiki, we are meeting with the architect and GC on Wednesday to go over our suggestions and suggested layout. More info to follow after the meeting.

I have authorized Softrim to replace the server for the fingerprint reader system. This was needed regardless of whatever software we choose to go with (or revamp the current system)

Lifestyle/Recreation/Member Services:

Tennis and Bocce court resurfacing is complete. I am working on Carlos to see if he needs any further details about the pickleball expansion project in order for him to bid and pull permits. More info to follow as soon as it becomes available.

We have narrowed down our open Rec Manager position to two final candidates. Final interviews are taking place with a decision made by Wednesday.

We have one amenity attendant currently in background. If this one works out, it will leave us with one last opening, which won't likely be needed over the summer.

F&B:

I've had my first set of meetings with TOAST, very impressed so far with what they have to offer. They were out this past week to conduct a site inspection, a follow up is required and will take place next week.

I have been interviewing all week for our open server, bartender, and F&B supervisor positions. We are getting some good candidates this time and feel we should be able to fill most of these openings quickly. Our cook position remains a struggle to fill.

Kitchen operations will be moving inside the pub kitchen starting next week.

This Sunday will be our last brunch of the season. We are moving breakfast back to poolside at the tiki beginning May 16th.

A new summer menu will be rolled out Mid May.