



**PASEO MASTER HOMEOWNER'S ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING MINUTES**

Meeting was called to order by President Travis Otto at 5:30pm

Proof of notice:

Rosa Nieves verified proof of Notice.

Determination of a quorum:

President, Travis Otto verified a quorum of 5/5 in attendance.

Board members in attendance:

- President, Travis Otto
- Vice-President, Ron Bendell
- Treasurer, John Lines
- Secretary, Mike Pawielski
- Director, Cora Revis

Management in attendance:

- General manager, Rosa Nieves

Approval of Meeting Minutes from March 2023.

John Lines made a motion to dispense the reading of the minutes and approve as written. Seconded by President, Travis Otto. **All in favor, motion carried.**

Member comments related to Agenda items:

Please review video for context to this area.

Reports:

A. President

President, Travis Otto welcomed everyone to the meeting, he commented that the members comments were moved to the end of the meeting and there was an error on the agenda where member comments were placed at the beginning and end of the meeting.

B. Treasurer

Treasurer, John Lines went over the monthly financials and reported the variances on the budget for the month. A motion to approve the spraying of the tiki with fire retardant as required was made by Treasurer, John Lines seconded by Secretary, Mike Pawielski. **All in favor, motion carried.**

C. General Manager



General Manager, Rosa Nieves, provided a report on pending projects and when to expect these to take place.

D. **Committees**

Technology

Ron Bendell provided an update regarding online ordering.

DRC

Ron Bendell provided an update regarding the changes to the DRC guidelines and roofing materials.

Maintenance

John Lines reported updates regarding the pending projects such as leak repairs and resurfacing of the pools, parking lot lights, stone wall. These projects are completed or scheduled to be completed by the end of the summer.

Landscape

John Lines provided an update regarding palm trimming. To be scheduled for the month of June.

Pickleball

Mike Pawielski reported the changes and events for next season.

Tennis

John Lines reported events and happenings in the tennis community.

Old Business:

A motion to comply with the Attorneys recommendation on mailing and approval process was made by Director, Cora Revis seconded by Treasurer, John Lines. **All in favor, motion carried.**

New Business:

- a- Pool and SPA resurfacing - A motion was made by Treasurer, John Lines to approve Finishes by Baker proposal for Lagoon pool and SPA contingent to verify all the references, quality of work and timeline of the work to be completed. Seconded by Secretary, Mike Pawielski. **All in favor, motion carried.**
- b- Revision and reorganization of committees and charters –
 - Tennis** - A motion to convert the tennis committee into an Ad Hoc was made by Secretary, Mike Pawielski, seconded by Treasurer, John Lines. **All in favor, motion carried.**
 - Pickleball** – since the committee is working on a recommendation to build additional courts the board decided to revisit this committee at the May board meeting.
 - Technology** – A motion to convert the technology committee into an Ad HOC committee was made by Secretary, Mike Pawielski, seconded by Treasurer John Lines. **In favor** – John Lines, Mike Pawielski, Travis Otto and Cora Revis. **Against** - Ron Bendell



Member comments related to Agenda and non-Agenda Items

Please review video for context to this area.

Upcoming Meeting:

Wednesday May 17th at 4:00pm

Adjournment:

A motion to adjourn was made by Secretary, Mike Pawielski seconded by Vice-president Ron Bendell.

Respectfully submitted on behalf of the Board of Directors by,
Rosa Elena Nieves, General manager LCAM